

**Bay-Arenac ISD**  
**4155 Monitor Road**  
**Bay City, MI 48706**  
**(989) 667-3270**

**Request for Proposal**  
**Pond Slope Stabilization**  
**April 7, 2006**

## **GENERAL CONDITIONS**

The Bay-Arenac ISD is soliciting proposals from qualified contractors for pond slope stabilization at the Bay-Arenac Career Center, located at 4155 Monitor Road, Bay City, MI 48706.

The following Request for Proposal (RFP) is being provided to you for your consideration:

- +/- 1,500-LF of Pond Slope Restoration at perimeter per detail

Contract documents may be examined at the following locations:

William A. Kibbe & Associates, Inc.  
1475 S. Washington Ave.  
Saginaw, MI 48601

David Bourdon  
Building Operations Supervisor  
Bay-Arenac ISD  
4155 Monitor Road  
Bay City, MI 48706

Copies of the Contract documents for bidding purposes may be obtained at the office of William A. Kibbe & Associates, Inc., upon making payment of Ten (\$10.00) Dollars if picked up or Fifteen (\$15.00) Dollars if mailed, none of the funds will be refunded.

Completed proposals must be received at the address noted above by 1:00 p.m. on Wednesday, April 26, 2006. Proposals must be submitted in an envelope that is clearly marked "Pond Slope Stabilization". Proposals submitted by facsimile will not be accepted. All proposals will be opened at the specified time and will be read aloud. The public is welcome to attend this bid opening.

Although cost will be an important factor in awarding the contract, the school district is not obligated by any statute or regulation to award the bid for Pond Slope Restoration on the basis of cost. Accordingly, the school district reserves the right to evaluate all proposals objectively and subjectively and to accept or reject any or all proposals or portion thereof. Additionally, the district reserves the right to negotiate changes in services with the firm determined to have submitted the proposal that is in the best interest of the district.

It is to be understood that this RFP constitutes specifications only for the purpose of receiving proposals for services and does not constitute an agreement for those services. It is further expected that each bidder will read these specifications with care. Failure to provide requested information or meet certain specified conditions may invalidate the proposal(s).

The information contained herein is believed to be accurate, but is not to be considered in any way as a warranty.

All questions and correspondence should be directed to David Bourdon at the address noted above or by telephone. In order to assure consistency of information provided regarding this RFP, contact with Bay-Arenac ISD personnel other than Mr. Bourdon is discouraged and may be grounds for elimination from the selection process.

## **WITHDRAWAL OF PROPOSALS:**

Proposals shall remain valid for a period of sixty (60) days after submission. Modifications to proposals will not be accepted by the district, except as may be mutually agreed upon following the acceptance of the proposal.

## **TIME TABLE:**

1. Release of RFP on or about April 7, 2006.
2. Proposals due at 1:00 p.m. on Wednesday, April 26, 2006.
3. Sealed Bids will be opened at 1:15 p.m. on April 26, 2006.
4. Board of Education discussion on Monday, May 1, 2006.
5. Board of Education action on Monday May 15, 2006.
6. Notification to all firms as soon as possible after May 15, 2006.
7. Work to be completed by August 19, 2006.

## **INSURANCE:**

The successful bidder is required to show certificate of Liability and Workers Compensation Insurance.

## **BACKGROUND:**

Bay-Arenac ISD initiated a study of the existing pond structure.

## **REQUIREMENTS:**

Each proposal shall be accompanied by a certified check or bid bond in the amount of at least five (5%) percent of the amount of the bid, drawn payable to the Bay-Arenac ISD, as security for the proper execution of the Contract.

Successful Contractor shall provide a performance bond equal to at least twenty-five (25%) percent of the contract amount, and a payment bond equal to at least twenty-five (25%) percent of the contract amount. Contractor must follow all Federal, State and Local laws.

## **Scope of work:**

+/- 1,500-LF of Pond Slope Restoration at perimeter per detail.

## **METHOD OF EVALUATING PROPOSALS**

Proposals will be evaluated with a strict emphasis on quality of service and ability to provide references on a similar project.

After the bids have been evaluated, cost and other considerations will be evaluated. Once all factors have been evaluated, the Contractor that is most qualified and reasonable in cost will be selected for recommendation to the Board of Education.

## **PAYMENT**

Final payment to the successful bidder will be paid upon completion of installation, final punch list, and all State certifications.

## **NOTICE OF NONDISCRIMINATION**

The Bay-Arenac ISD does not discriminate on the basis of race, color, national origin, sex, age, religion, height, weight, marital status or disability in its programs and activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies:

Michael R. Dewey, Superintendent  
Bay-Arenac ISD  
4228 Two Mile Road  
Bay City, MI 48706  
(989) 686-4410

## **PROPOSAL FORM**

Please complete and return this proposal form with any additional information you feel is necessary to help us evaluate your firm. **Proposals are due by 1:00 p.m. on Wednesday, April 26, 2006.**

### **Qualifications**

1. Location of similar projects with business name, telephone number and contact person:

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Pond Slope Stabilization Project Cost:

Option #1: MDOT riprap. Armament stone and broken concrete without rebar or mesh.

8 – 12” Nominal size

\$ \_\_\_\_\_

Option #2: Armament stone only 8 – 12” Nominal size.

\$ \_\_\_\_\_

Firm Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

\_\_\_\_\_  
(Please Type or Print) Name of Person in Charge of Account

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date